



## Minutes of the Meeting of Elford Parish Council

Held on Monday 9th December 2024 at 7pm at Elford Village Hall.

**Present:** Councillors Payne (Chair), Oakley, Herrmann, Delderfield, Robertson, Turley (Vice-Chair)

**Guests In attendance:** 0

**Public in attendance:** 8

**Minute Taker & Clerk:** Mrs K. Pritchard

**164/24. Apologies:** None received.

### **165/24. Public participation:**

A resident attended to raise the issues with the planning application for Tame View. Cllr A. Payne discussed the height of the mud mountain, the pedestrian crossing, the drainage situation, and confirmed the Parish Council will submit a comment. **ACTION:** The Parish Council to submit a comment before 20<sup>th</sup> December. Cllr A. Payne to send a draft comment to Cllr J. Oakley before circulating to other Cllrs.

A resident attended to discuss the issues with the Mease Valley pipeline project. Cllr A. Payne discussed the meeting attended on 11<sup>th</sup> November 2024 and the information received. **ACTION:** Cllr A. Payne to follow up on the action points arising from the aforementioned meeting, namely chasing MP Sarah Edwards for an update.

A resident raised issue about dog excrement on The Shrubbery and wishes to request signs to be installed. **ACTION:** To be discussed and reviewed at the next Parish Council meeting.

**166/24. Declarations of Interest and Dispensations:** Cllr H. Robertson declared a personal interest with the planning application for [24/01157/FUH](#)

**167/24. Minutes:** The Council RESOLVED that the minutes of the Parish Council meeting held on Monday 11th November 2024, having been circulated, be confirmed, and signed as a correct record. **(APPENDIX 1)**

**168/24. Reports from County and District Councillors** (for information only) **if present:** None

**169/24. Reports from Chairman and Councillors** (for information only): The Council RESOLVED to accept to move this agenda item to the end of the meeting.

Cllr B. Delderfield – Working party was held at the Church for clearing leaves in the Churchyard. **ACTION:** Formal request to be sent to Walled Garden for a request to house and fund a dog excrement litter bin.

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Cllr H. Robertson – Signage left in the village for the road resurfacing works. **ACTION:** Councillors to update Clerk. Clerk to raise with Staffordshire County Council to collect signs if required.

Cllr H. Hermann – Electric Avenue 14<sup>th</sup> December. Christingle 12<sup>th</sup> December.

Cllr P. Turley – Raised the issue of a Councillor Vacancy. **ACTION:** Clerk to update on the website and add the vacancy poster to face book.

**170/24. Planning:**

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
<a href="#">24/01259/REMM</a>	Land At The Shrubbery, Elford, Tamworth, Staffordshire	Section 73 application to vary conditions 2 and 9 of permission 19/00662/REMM relating to garages on plots 24 and 25, landscaping, attenuation basin and general drainage calculations	Issues to be addressed by the Parish Council. To be submitted by 20.12.24	Pending Consideration

b) b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
<a href="#">24/01157/FUH</a>	Drey House, The Square, Elford, Tamworth	Erection of a single storey rear and side extension to link to existing garage, Erection of a first-floor extension with associated remodelling works	No objection.	Pending Consideration

**171/24. Clerk Report:** The Clerk Report was NOTED. (**APPENDIX 2**)

**172/24. Street Lighting:** The Council RESOLVED to follow up with the Lighting Officer. **ACTION:** Clerk to follow up with the Officer.

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**173/24. Domain Name:** The Council RESOLVED to approve a recommended registrar to conduct the gov.uk move for domain name, email and website and to accept elfordparishcouncil.gov.uk domain name. **(APPENDIX 3) ACTION:** Clerk to inform the registrar and begin the process.

**174/24. Playground Maintenance:** The Council RESOLVED to approve the playground repairs. Cllr A. Payne met with a contractor regarding repair. The Council RESOLVED to approve the quote for further repair as outlined, and to use The CIL funding.

**175/24. Road Closures:** The road closures were NOTED. **ACTION:** Clerk to email A. White, County Councillor, conveying the Elford residents' disappointment with lack of communication and coordination of the various road closures.

**176/24. Public Participation:** Cllr A. Payne. The Council RESOLVED to accept the changes to the public participation and keep the participation to 30 minutes.

**177/24. Mease Valley Pipeline:** The Council discussed the meeting attended in November. **ACTION:** Cllr A. Payne to follow up with MP Sarah Edwards following the meeting.

**178/24. Sports Field Committee:** The Council discussed the parking, and it was RESOLVED to organise a committee meeting for January 2025. **ACTION:** Cllr A. Payne to organise a committee meeting in January 2025.

**179/24. CIL Funding:** The Council reviewed the Lichfield District Council funding, and it was NOTED that Cllr A. Payne applied for the funding and is awaiting a response.

**180/24. Bus Shelter:** The Council RESOLVED to move this agenda item to the next Parish Council meeting due to awaiting a response from the Bus operators.

**181/24. Footpath:** The Council RESOLVED to review repair to the footpath from Tame View to The Beck. **ACTION:** Clerk to source a quote for review.

**182/24. Correspondence:** The Correspondence list was NOTED. **(APPENDIX 4).**

**183/24. Policies:**

- a) The Council RESOLVED to adopt the Lone Working Policy **(APPENDIX 5).**

**184/24. Precept:** The Council RESOLVED to approve the precept 2025/2026. **ACTION:** Clerk to investigate the remaining date for each CIL payment received.

**185/24. Financial Matters:**

- a) The Council RESOLVED to approve the financial report December 2024
- b) It was RESOLVED to approve the Schedule of Accounts for payment. Cllr A. Payne to authorise. Staff costs; Salary, expenses, £668.63; A. Robey, Handyman, £125.00; A. Cox, Hedge/Tree Trimming, £180.00; Beacon Street Garages, Playground Repairs, £114.00; Scottish Power, playground electricity, £29.31; EON, Highway Lighting Maintenance, £327.96; Tim Gilbert Services, Christmas Tree, £190.00; Nest, Pension (November 2024, paid by DD 06.12.24), £50.09.; HMRC, £143.00 (Paid by DD quarterly)

**186/24. Items for future meetings:** Policy review: Health and Safety policy, to consider adopting the Disciplinary Procedure policy. Cricket club application for funds. The items for future meetings were NOTED.

**187/24. Date, time & venue of future meetings:** The date, time and venue for future meeting were NOTED.

Monday 13<sup>th</sup> January 2025, 7pm, Elford Village Hall

Monday 9<sup>th</sup> December 2024

Monday 10<sup>th</sup> February 2025, 7pm, Elford Village Hall

Monday 10<sup>th</sup> March 2025, 7pm, Elford Village Hall

The Chair declared the meeting closed at 21:39

DRAFT

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